

REPUBLIC OF KENYA



MINISTRY OF TRANSPORT, INFRASTRUCTURE, HOUSING, URBAN DEVELOPMENT & PUBLIC WORKS (STATE DEPARTMENT OF INFRASTRUCTURE)

Telephone: (020) 650291-6/020-2465760/1
Fax: (020) 534890
Email: principal@kihbt.ac.ke
Website: www.kihbt.ac.ke

KENYA INSTITUTE OF HIGHWAYS & BUILDING TECHNOLOGY
COMMERCIAL STREET
P.O. BOX 57511 - 00200
NAIROBI

REF: MOTIHUD&PW/1/KIHBT/4/2/VOL. Date.

APPLICATION FOR REFRESHER, DEFENSIVE AND FIRST AID COURSE

- 1. Full name of applicant (in block letters):
2. Sex: Marital Status:
3. Date of Birth: Identity Card No:
4. Academic level:
5. Name of Course applied for:
6. Course starting: Course ending:
7. Employer: Ministry/Department
8. Employment Number:
9. Personal Address: Code. Town
10. Telephone Number: Email Address
11. Employer's Address: Code. Town
12. Next of Kin: Tel No.
13. Postal Address: Code. Town

I undertake to abide by the rules and regulations of the Institute.

Signature: Date:

Amount of fee to be paid:

- i. Tuition Inclusive Full board Accommodation..... Kshs. 58,240.00
ii. Tuition inclusive Meals Kshs. 30,688.00
iii. Tuition Refresher, Defensive & First Aid Only..... Kshs. 14,560.00
iv. Tuition First Aid Only..... Kshs. 6,000.00
v. Tuition Refresher and Defensive Only Kshs 10,000.00

Fee Payable to: Kenya Institute of Highways and Building Technology, Account No. 01020000832200, National Bank of Kenya, Harambee Avenue Branch.



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NAIROBI

RE: MOTIHUD&PW/I/KIHBT/4/2/VOL.44/(110)

28th September 2021

TO WHOM IT MAY CONCERN

**REFRESHER, DEFENSIVE AND FIRST AID COURSES FOR DRIVERS – 2022
COURSE PROGRAMME**

The above courses for Drivers will be conducted for two (2) weeks and covers the following:

1. Driver Refresher Course
2. Driver Defensive Driving Course
3. First Aid Course

The payments are as follows:

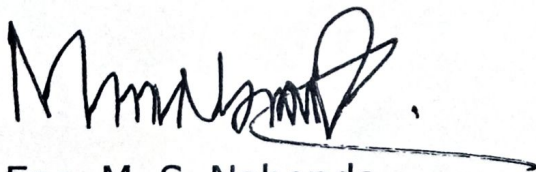
| | | | |
|--|---------------------------|--------------------|-------------|
| 1. Tuition Fee | - Refresher and Defensive | Kshs. 10,000.00 | |
| | - First Aid | Kshs. 6,000.00 | |
| | The above three | Kshs. 14,560.00 | |
| 2. Full Board Accommodation | | Kshs. 3,000.00 | } (Per day) |
| 3. Lunch Only | | Kshs. 700.00 | |
| 4. Tea with snacks (10 a.m. & 4 p.m.) | | Kshs. 600.00 | |
| 5. Lunch and 10.00 O'clock and 4 O'clock tea | | Kshs. 1,300.00 | |
| 6. A bottle of Mineral Water | | KShs. 70.00 | |
| 7. Tuition Fee plus boarding fee | | Kshs.58,240.00 | |
| 8. Tuition Fee plus Lunch, teas and 2 Bottles of Mineral water per day (no boarding) | | Kshs.30,688.00 | |

Please forward your Cheque payment to the Principal, Kenya Institute of Highways and Building Technology, OR Deposit the cash into **A/C No. 01020000832200, National Bank of Kenya, Harambee Avenue Branch.**

All payments are exclusive 16% VAT

Year 2022 Course Commencement Dates

| | |
|---|--|
| 3 rd January, 2022 - 14 th January, 2022 | 1 st week Ref. & Def. (Bus) 2 nd Week First aid |
| 31 st January, 2022 - 11 th February, 2022 | 1 st Week First aid 2 nd week Ref. & Def. (Bus) |
| 28 th February, 2022 - 11 th March, 2022 | 1 st week Ref. & Def. (Bus) 2 nd Week First aid |
| 28 th March, 2022 - 8 th April, 2022 | 1 st week First Aid 2 nd Week Ref. & Def. (Bus) |
| 25 th April, 2022 - 6 th May, 2022 | 1 st week Ref. & Def. (Bus) 2 nd Week First aid |
| 23 rd May, 2022 - 3 rd June, 2022 | 1 st week First aid 2 nd Week Ref. & Def. (Bus) |
| 20 th June, 2022 - 1 st July, 2022 | 1 st week Ref. & Def. (Bus) 2 nd Week First Aid |
| 18 th July, 2022 - 29 th July, 2022 | 1 st week First aid 2 nd Week Ref. & Def. (Bus) |
| 15 th August, 2022 - 26 th August, 2022 | 1 st week Ref. & Def. (Bus) 2 nd Week First Aid |
| 12 th September, 2022 - 23 rd September, 2022 | 1 st week First aid 2 nd Week Ref. & Def. (Bus) |
| 3 rd October, 2022 - 14 th October, 2022 | 1 st week Ref. & Def. (Bus) 2 nd Week First Aid. |
| 31 st October, 2022 - 11 th November, 2022 | 1 st Week First Aid 2 nd Week Ref. & Def. (Bus) |
| 28 th November, 2022 - 9 th December, 2022 | 1 st week Ref. & Def. (Bus) 2 nd Week First Aid. |



Eng. M. S. Nabende
DIRECTOR – KIHBT