

REPUBLIC OF KENYA



MINISTRY OF ROADS AND TRANSPORT
STATE DEPARTMENT OF ROADS

KENYA INSTITUTE OF HIGHWAYS & BUILDING TECHNOLOGY

MEMO

FROM: Director
TO: KNEC Finalists (Nov 2015 – July 2022)
REF: MORT/R/KIHBT/28A/VOL.II (112)
DATE: 18th November 2022

RE: 8TH GRADUATION CEREMONY

This is to inform all graduands who qualified for conferment of Diplomas and Certificates between **November 2015** and **July 2022** that the 8th Graduation Ceremony will be held on **Friday, 9th December 2022** as from **8:00am** at the **Plant School Grounds**, Nairobi Campus. The information regarding preparations for the ceremony is as detailed below:

i. List of graduands

The list of eligible graduands is available on the website www.kihbt.ac.ke. All candidates should confirm their details latest **Friday, 25th November 2022**. Only students who have paid the required graduation fees will be included in the final graduation list.

ii. Rehearsal

Graduands wishing to participate in the ceremony **must** attend the rehearsals on **Thursday, 8th December 2022** at **9 a.m.**, important information will be communicated during the rehearsal.

iii. Graduation fees

A mandatory non-refundable fee of **Ksh 3,500** (Kenya Shillings three thousand five hundred) must be paid to the Institute's **National Bank of Kenya** bank account, Harambee Avenue branch, a/c No. **01020000832200** not later than the extended deadline of **Friday, 25th November 2022**.

In addition, graduands **must** have cleared any fees arrears and all other dues owed to the Institute by the said date, failure will lead to automatic disqualification from the ceremony.

iv. Graduation attire

During the ceremony, only graduands in graduation attire will be allowed at the graduation grounds. Graduands are required to collect the graduation attire as from **Tuesday 29th November 2022** to **Friday 2nd December 2022** at the Nairobi Main Campus Main Yard. **Please note that graduation attire will not be issued on the rehearsal day.**

The graduation attires must be returned by **Friday 16th December 2022** after which a penalty of **Ksh. 500** (Kenya Shillings five hundred) per day will be charged.

v. Punctuality

On the graduation day, graduands and their guest will be expected to be seated by **7:30 am**.

For more information email graduation2022@kihbt.ac.ke.



Eng. M. S. Nabende

Director – KIHBT



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