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KENYA INSTITUTE OF HIGHWAYS &
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COMMERCIAL STREET
P.O. BOX 57511 - 00200
NAIROBI

REF: MOTIH&UD/I/KIHB/34N/VOL.II (407)

DATE: 27/05/2021

**RE: INVITATION TO ATTEND PERFORMANCE BASED CONTRACTING CONTRACTORS
COURSE – 31ST MAY 2021 TO 4TH JUNE, 2021 AT KENYA INSTITUTE OF HIGHWAYS AND
BUILDING TECHNOLOGY**

As you are aware, PBC training is a mandatory requirement for contractors who would wish to be considered for the award of Road Maintenance contracts (under PBC) in future.

You are therefore invited to attend the next Performance Based Contracting (PBC) Course for Contractors scheduled to be held from **31st May 2021 to 4th June 2021** at **Kenya Institute of Highways and Building Technology (KIHBT Main Campus, Nairobi)**.

The cost of training per participant is **Kshs.45,960/=** (Forty-Five Thousand, Nine Hundred and Sixty only), exclusive of accommodation charges, Insurance and Medical Cover.

Kindly remember to carry the following documents;

- Original & copy of National ID
- A coloured passport size photo
- Original bank payment slip/bankers cheque

A lap-top/ flash disk is required for learning COSTES software on Wednesday 2nd June 2021.

Due to the current covid – 19 pandemic, for any training to take place, the Institute is prepared to meet the Ministry of health regulations to combat the spread of the virus.

Kindly forward your Bankers cheque payment to the Principal, Kenya Institute of Highways and Building Technology OR **deposit cash into A/C No. 01020000832200, National Bank of Kenya, Harambee Avenue Branch.**

Eng. M. S. Nabende
DIRECTOR – KIHBT

KENYA INSTITUTE OF HIGHWAYS AND BUILDING TECHNOLOGY
PBC Training Programme for contractors & Road Supervisors
(31st May 2021 to 4th June 2021)

VENUE; KIHBT NAIROBI/NGONG CAMPUS

Day	Time	Activity	Facilitator
DAY1 31/05/2021	7:00- 9:00	Documentation, Registration & Opening	1. Director 2.P. Ogoti 3. M.Gathiru
	9:00- 11:00	Introduction to PBC guideline (Outline)	P. Ogoti
	11:00-11:30	Tea Break	
	11:30-12:30	Service Level Setting	S. Saitabao
	12.30-13:30	Work management procedures 1	E.A wino
	13:30-14:30	Lunch Break	
	14:30-16:30	Procurement Procedure	J. Nyaberi
DAY2 01/06/2021	7:00-8:00	Documentation, Registration	M.Gathiru
	8:00-10:00	Work management procedures 2	E.Awino
	10:00-10:30	Tea Break	
	10:30-11:30	Service Level Inspection	S. Saitabao
	11:30-13:30	Contractors evaluation	P.Ogoti
	13:30-14:30	Lunch Break	
	14:30-16:30	Cash Flow Management	J. Nyaberi
DAY3 02/06/2021	7:00-8:00	Documentation, Registration	M.Gathiru
	8:00-9:00	Quality control guideline(Materials)	P. Barasa
	9:00-10:00	Cost Estimation	P. Ogoti
	10:00-10:30	Tea Break	
	10:30-12:30	COSTES	1.P. Ogoti 2. T. Nyabero
	12:30-13:30	Environmental issues	P. Barasa
	13:30-14:30	Lunch Break	
	14:30-16:30	Cross cutting issues mainstreaming	E.Awino
DAY4 03/06/2021	7:00-8:00	Documentation, Registration	M.Gathiru
	8:00-8:30	Practical Training (Field) Introduction of field practical training:	1. P.Ogoti 2. S. Saitabao
	8:30-16:30	- Road asset & condition survey (Appendix 5) - Service level setting (Appendix 6) - Daily Reports (Appendices 7,8,9,10)	3. T. Nyabero 4. E. Awino 5. M.Gathiru 6. J. Nyaberi 7. P. Barasa (Ngong Campus)
DAY 5 04/06/2021	7:00-8:00	Documentation, Registration	M.Gathiru
	8:00-10:00	- Formal inspection and payment reduction (Appendix 11,12,13,14) - Monthly Evaluation (Appendix 17)	1. P.Ogoti 2. E. Awino
	10:00-10:30	Tea Break	
	10:30-11:30	Contractor's Evaluation (Appendix 17, Appendix 18)	1. P.Ogoti 2. T.Nyabero
	11:30-13:30	Test for certificate/Marking & Answers	1. P.Ogoti 2. E. Awino
	13:30-14:30	Lunch Break	
	14:30-16:30	Course Evaluation/Summary / Certificate Award & Closure	1. Director 2.P.Ogoti 3. M.Gathiru
	16:30	Tea Break and Departure	

P. Ogoti

P.Ogoti
H.O.D Roads & Highways

M. S. Nabende

Eng. M. S. Nabende
DIRECTOR – KIHBT