



Training Opportunities in Government Institution

REGULAR AND CAPACITY BUILDING COURSES

Qualified candidates are invited to apply for Higher Diploma, Diploma, Certificate and Capacity Building courses offered at the Kenya Institute of Highways & Building Technology (KIHBT). The courses will commence either in May or August as indicated.

Application forms may be downloaded from our website www.kihbt.ac.ke or obtained from all the Regional & District Mechanic Offices and KIHBT headquarters and returned to the Principal. You can also apply online.

A. REGULAR COURSES

1. TIVET PROGRAM COURSES (KNEC EXAMINED) (1 year) commencing 26th August, 2013

DIPLOMA MODULE I	Minimum Requirements	Fee payable per term
(a) Civil Engineering (b) Building Construction (c) Electrical Engineering (Power) (d) Electrical Engineering (Telecoms) (e) Mechanical – Automotive Engineering (f) ICT	C- (KCSE) or Div. II (EACE / KCE) with C- or credit passes in: (i) English Language (ii) Mathematics (iii) Physics or Physical Science	(i) Tuition and other levies Kshs 22,000 (ii) Meals and Accommodation Kshs 12,000
Diploma Module II in:- (a) Civil Engineering	Pass in module I (Commencing 3 rd May 2013)	Tuition and other levies Kshs 23,000
(b) Electrical Technology (Power option)	Pass in Module I	Tuition and other levies Kshs 23,000
(c) Automotive Technology	Pass in Module I	Tuition and other levies Kshs 23,000

2. TEP PROGRAM DIPLOMA COURSES (KNEC EXAMINED) (3 years) commencing 26th August, 2013

Course Title	Minimum Requirements	Fee payable per term
(a) Highway Engineering (b) Land surveying (c) Mechanical -Industrial Plant (d) Quantity Surveying (e) Mechanical -Construction Plant (f) Architecture	C- (KCSE) or Div. II (EACE / KCE) with C- or credit passes in: (i) English Language (ii) Mathematics (i) Physics or Physical Science	(i) Tuition and other levies Kshs 16,000 (ii) Meals and accommodation Kshs 12,000.

3. PROFICIENCY CERTIFICATE COURSE (NITA EXAMINED) (3 years) commencing 26th August, 2013

Course Title	Minimum Requirements	Fee payable per term
(a) Auto Electrician (b) Construction Plant Mechanics (c) Refrigeration and Air Conditioning (d) Plumbing and pipe fitting (e) Carpentry and Joinery (f) Electrical Installation	D (KCSE) or Div. III (EACE / KCE) with D or passes in: (i) English Language or Kiswahili (ii) Science (iii) Mathematics	(i) Tuition and other levies Kshs 19,500 (ii) Meals and accommodation Kshs 12,000

4. CRAFT CERTIFICATE COURSE (KNEC EXAMINED) (2.5 years) commencing 26th August, 2013

Course Title	Minimum Requirements	Fee payable per term
(a) Roads Construction (TEP) (b) Electrical Power -Module I (c) Telecommunication -Module I (d) Automotive Mechanics -Module I (e) Masonry (TEP)	D (KCSE) or Div. III (EACE / KCE) with D or passes in (i) English Language or Kiswahili (ii) Science (iii) Mathematics	(i) Tuition and other levies Kshs 19,500 (ii) Meals and accommodation Kshs 12,000

B. EVENING & WEEKENDS CLASSES

DIPLOMA COURSES (TEP) (KNEC EXAMINED) (3.5 years) commencing 2nd May, 2012

Course Title	Minimum Requirements	Fee payable per term
(a) Building construction (b) Civil engineering (c) Electrical power (d) Quantity Surveying	C- (KCSE) or Div. II (EACE / KCE) with C- or credit passes in: (i) English Language (ii) Mathematics (ii) Physics or Physical Science	Tuition and other levies Kshs 18,000 per term Day scholars only

1. HIGHER DIPLOMA IN ENGINEERING (EXAMINED by KNEC and TECHNICAL UNIVERSITY OF MOMBASA (TUM) (2 years) commencing 6th May 2013 and 9th January, 2014

EVENING CLASSES AND SATURDAY

HIGHER DIPLOMA COURSES		
Course Title/	Minimum Requirements	Fee payable per semester
EXAMINING BODY KNEC (a) Building and Civil Engineering (b) Highway Engineering (c) Building Economics (d) Electrical and Electronics Engineering (e) Structural Engineering (f) Mechanical Engineering	KNEC Diploma or Technician Part III certificate in the respective disciplines	(i) Tuition and other levies Kshs 19,600 per term (ii) Examination fee paid separately
EXAMINING BODY MPUC (g) Building and Civil Engineering (h) Building Economics (i) Electrical and Electronics Engineering	Diploma or Technician Part III certificate in the respective disciplines	(i) Tuition and other levies Kshs 30,000 PER semester (ii) Examination fee paid separately

C. CAPACITY BUILDING COURSES (continuous application)

No.	1. Training of Contractors (KIHBT Examined)			
	Course Title	Fee payable	Duration	Target Group
1.	Labour-based R2000 Contractors, Course - Residential	126,000/=	6 weeks	Contractors
2.	R2000 Contractors' Site Agents Course - Residential	126,000/=	6 weeks	Diploma in Civil , Building, Highways OR Cert. in Road Building
3.	R2000 Contractors' Site Supervisors Course - Residential	126,000/=	6 weeks	School Leavers KCSE D+
4.	Technical Supervisors Course – Residential	126,000/=	6 weeks	Diploma in Civil OR Highways Engineering
5.	Motor Vehicle Mechanic	9,000/=	3 months	School Leavers, KCPE and KCSE Holders
2. Courses leading to awards of Government Trade test at NITA grade III, II and I) – (Non- Residential)				
6.	Construction Plant Mechanics (Grade I,II,III)	16,000/=	3months	School Leavers, KCPE and KCSE Holders
7.	Electrical Installation III	12,500/=	Full time/ Part time	School Leavers, KCPE and KCSE Holders
	Electrical Installation II	14,500/=		
	Electrical Installation I	16,500/=	2 months	
	Plumbing and pipe fitting (Grade I,II,III)	16,000/=	2 Months	

D. SHORT COURSES (KIHBT Examined)

Course Title	Target Group	Fee payable (Kshs.)	Duration
(a) First Aid (5 days) – non-residential	Drivers, Group Training	5,000/=	1 week
(b) Defensive Driving – non-residential	Drivers	7,840/=	1 week
(c) Elementary Driving	School leavers	11,200/=	4 weeks
(d) Fleet Management – non-residential	Engineers, Transport Officers	20,000/=	1 week
(e) Building Supervisors – residential	Site Managers	40,000/=	4 weeks
(f) Road Overseers – Residential	Road Overseers	126,000/=	6 weeks
(g) Plant Operator - Residential	Drivers	60,000/=	2 months
(h) Basic Computer Applications – non-residential	General Public	10,000/=	4 weeks
(i) AutoCAD and ARCHCAD– non-residential	Professional	15,000/=	2 weeks
(j) Refresher course for drivers – non-residential	Drivers	7,840/=	1 week
(k) Fire Safety and Disaster Preparedness (5 days) – non-residential	<ul style="list-style-type: none"> • Persons in workplaces • Corporate organizations 	15,000/=	1 week

Applicants to attach the following to application form or application letter (**mobile number must** be indicated).

- a) Copies of academic certificates
- b) Copies of leaving certificates
- c) Photocopy of national identification card and birth
- d) Bank slip of Kshs 700/= payable to the Principal (KIHBT), a/c 01020-008322-00 at the National Bank of Kenya

Applications for diploma and certificate courses are continuous **the next main intake is in August 2013.**

COURSES	MINIMUM REQUIREMENTS	FEE PAYABLE PER TERM
1. PROJECT MANAGEMENT DIPLOMA MODULE KNEC	KCSE- Craft course in project Management or equivalent qualification as determined KNEC Degree, H-dip diploma from drecognized institution s	Tuition and other levies kshs. 22,000 Meals and accommodation kshs. 12000
2. CRAFT IN PROJECT MANAGEMENT	KCSE D Plain module KNEC	Tuition kshs. 19500 Accommodation kshs.12000
3. ENTREPRENEURSHIP DEVELOPMENT	KCSE C- CRAFT COURSE in business administration	Tuition and levies kshs. 22000 Meals and accommodation kshs 12,000
4. HIGHER NATIONAL DIPLOMA IN ENTRENEURSHIP	Degree from recognized institution or TEP Diploma In entrepreneurship or diploma in business Administration.	Tuition and other levies kshs.19600 per term EXAMINATION FEEpaid separately.
5. COMMUNITY DEVELOPMENT DIPLOMA MODULE KNEC	KCSE C- OR CRAFT Course in Community Development or Social Work	Tuition kshs. 22,000 Accommodation kshs. 12000
6. CRAFT CERTIFICATE IN COMMUNITY DEVELOPMENT	KSCE D- KNEC	Tuition kshs. 195000 Accommodation and meals kshs. 12000
SPECIAL ARRANGEMENT WILL BE MADE FOR EMPLOYEES IN BOTH PUBLIC AND PRIVATE SECTORS		